

# Hermon High School

## Transportation Request

DATE   /  /  

Purpose (field trip, chess meet, etc.) \_\_\_\_\_

Destination \_\_\_\_\_

Sponsoring Individual/Department/Activity: \_\_\_\_\_

Number of student's involved: \_\_\_\_\_

If Chaperone(s) please list name(s) below:

\_\_\_\_\_ \_\_\_\_\_  
\_\_\_\_\_ \_\_\_\_\_  
\_\_\_\_\_ \_\_\_\_\_  
\_\_\_\_\_ \_\_\_\_\_

Date(s) for which transportation is requested: \_\_\_\_\_

Departure time from school: \_\_\_\_\_

Return time to school: \_\_\_\_\_

Principal's approval \_\_\_\_\_ Date   /  /  

.....

Approved \_\_\_\_\_ Date   /  /    
Superintendent

Not Approved \_\_\_\_\_ Date   /  /    
Superintendent

**If approved, please forward copies to:**

- Principal
- Athletic Director if (applicable)
- Transportation Director